

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **February 13, 2017** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Christine Panka at 6:30 p.m.

Present BOE Members:

Nick Gilberts

Cassie Hubanks

Lynn O'Kane

Christine Panka

Duane Rogers (came at 7:18 pm)

Absent BOE Members:

Kyle Kozelka

Devan Toberman

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

Motion by Lynn and seconded by Nick to accept agenda; passed unanimous with all in favor.

IV. SPECIAL GUEST SPEAKERS

V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

A. Approval of Payment

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

B. Approval of Minutes

1. 01.09.2017 Finance Committee Meeting
2. 01.09.2017 Regular Board Meeting
3. 01.30.2017 Special Meeting
4. 01.30.2017 Policy Committee Meeting

C. Personnel

1. Approval
 - a) Gabriella Burja Sub Custodian
- D. Youth Options (if any)

Motion by Christine and second by Nick to accept consent agenda items; passed unanimous with all in favor.

- VI. CITIZEN PARTICIPATION
- VII. CORRESPONDENCE/INFORMATION ITEMS (These are listed for reference, but will not be read off at meeting to expedite the agenda)
 - A. Upcoming Meetings and Board Items
 1. 02.27.2017 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
 2. 02.27.2017 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
 3. 03.13.2017 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
 4. 03.13.2017 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
 5. 03.27.2017 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
 6. 03.27.2017 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
 - B. Information Items
 1. February 16, 2017; Public Bid Opening; HS Library Conference Room @ 2:00 p.m.
 2. February 23, 2017; WASB-Legal and Human Resources Conference; Wisconsin Dells
 3. March 2, 2017; Review pupil non-discrimination data with Lisa Arneson CESA #3 @ 1:00 p.m.
 4. March 15, 2017; WASB Take it to the Capitol; Madison, WI
 5. March 25-27, 2017; WASB-NSBA Convention; Denver, CO
- VIII. REPORTS AND DISCUSSION (action if appropriate)
 - A. Superintendent/Building Administrator's Report/Presentation
 - B. Community Connections and Celebrations
 1. Mrs. Mink & Mrs. Sagedahl's reading groups made Valentine's Day cards for the residents of Bluff Haven, Mrs. Stuckey and Mrs. Day are nearing roll out of a community mentor program that will give local adults the opportunity to mentor a student at B.A. Kennedy
 2. Kindergarten students made Valentines for the hospital and Prairie Maison.
- IX. OLD BUSINESS (action if appropriate)
 - A. Naming and Fundraising Services WASB

Discuss at next policy meeting

- X. NEW BUSINESS (action if appropriate)
 - A. Any items removed from Consent Agenda for further discussion
 - B. School picture taking contract

Motion by Christine and second by Nick to award one year contract to Lifetouch for student pictures and B/C for Athletic pictures April 1, 2017 to March 30, 2018; passed unanimous with all in favor.

- C. WI DPI Proclamations
 - 1. Career and Technical Education Month, Feb 1-28, 2017
 - 2. SkillsUSA Week, Feb 5-11, 2017
 - 3. Future Business Leaders Week, Feb 5-11, 2017
 - 4. Family, Career, and Community Leaders of America Week, Feb 12-18, 2017
 - 5. Future Farmers of America Week, Feb 18-25, 2017
 - 6. National Breakfast Week, March 6-10, 2017
- D. Election--Candidates and potential future composition and compensation of the board membership.
- E. Final notice of non-renewal of teaching contract for Sarah Haefer for 2017-2018: Sarah Haefer was hired in a one-year kindergarten position and this position will end at the at the close of this school year.

Motion by Lynn and second by Cassie to non-renew Sarah Haefer; passed unanimous with all in favor.

- F. Approval Preliminary Retirement
 - 1. Louise Wachter
 - 2. Phil Stiemke
 - 3. Karen Reilly

Motion by Cassie and second by Lynn to approve retirement; passed unanimous with all in favor.

- G. Grants & Donations read into record and approved (if any)
 - 1. Tom Novey Construction and Phil Ohlert donating time and supplies as a Oak Trophy case was built for the Dance Team. This will be placed by our Middle Back Doors in the high school.
 - 2. Southwest Veterinary Services would contribute \$500 to the Clay Crushers.
 - 3. 55 toothbrushes donated by PdC Dentistry to 3K & Games/Books donated by Andrea Wright
- H. Student Travel (if any)

- I. District Administrator search and second interview process.
- J. Calendar for 2017-2018 school year

Tabled

- K. Committee Meeting Reports by Board members (action if appropriate)
 - 1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan
 - 2. Policy Committee
 - 3. Building & Grounds
 - 4. Finance
 - 5. Legislative Advocacy
- L. Parking Lot (Items for future agenda)

XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi –judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- A. Individual employee request on duties and compensation
- B. Individual employee request on personal issue
- C. Individual management employees request concerning potential overtime threshold
- D. Discussion of matters of possible legal action
- E. Discussion on possible future negotiation on purchases
- F. Two Activity Program issues

Motion by Lynn and seconded by Christine to go into closed session at 7:20 p.m.; passed by roll call 5-0, 2 absent

Present BOE Members:

YES: Nick Gilberts

YES: Cassie Hubanks
Absent: Kyle Kozelka
YES: Lynn O'Kane
YES: Christine Panka
YES: Duane Rogers
Absent: Devan Toberman

XII. RETURN TO OPEN SESSION

Motioned by Nick and seconded by Cassie to return to open session at 9:30 p.m.; passed unanimously with all in favor.

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

Motion by Nick and second by Cassie to add a Bluff View Activities Director to handbook at 4225.00 (pro-rated 2112.50 for remainder of 2016-2017 school year) and note that if a teacher is the AD then he/she is guaranteed a minimum of 135 minutes per day of preparation time, and assign Torey Bartels to this position; passed unanimously with all in favor.

Motion by Lynn and seconded by Cassie to raise the base pay of Hannah Rabbitt to 48,778 for 2016-2017 and 50,138 for 2017-2018 (in recognition of district leadership training for Carnegie Math) and eliminate the idea of an extra contract; passed unanimously with all in favor.

Motion by Nick and seconded by Cassie to raise Vicki Waller, Luke Lucas, Jim Stoehr, and Patti Schauf to salary levels, no overtime, pay of 47,500 for 2017-2018 (prorated for the remainder of the 2016-2017 school year at this same level); passed unanimously with all in favor.

Motion by Christine and seconded by Duane to approve and accept Barb Martin's retirement as of 3/3/2017 and pay the remaining sick leave according to district agreement; passed unanimously with all in favor.

XIV. ADJOURNMENT

Motion by Christine and seconded by Duane to adjourn meeting at 9:39 p.m. Passed unanimously with all in favor. Meeting Adjourned.



President

Notes taken by Drew Johnson

